

## Sheepskin.com Return & Exchange Form

We are happy to accept unused and unworn items in their original packaging for exchange or refund within 30 days of receipt.

**PLEASE COMPLETE AND ENCLOSE THIS FORM WITH THE MERCHANDISE.**

**STEP 1** Fill in the information below & select the primary reason for your return - Please provide order # & email address.

Quantity	Item #	Size	Color	Description	Item Price	Reason Code
Order #		Email			Total Return Amount	

Reason Codes			
<u>Fit</u>	<u>Not Satisfied</u>	<u>Damaged/Defective</u>	<u>Service</u>
1 - Too Small	10 - Changed my mind	20 - Manufacturer defect	30 - Gift return
2 - Too Large	11 - Color not as expected	21 - Marked or spotted	31 - Wrong item
3 - Too narrow	12 - Quality not as expected	22 - Package damaged	32 - Arrived too late

**STEP 2** Tell us what you would like to do (check boxes below)

- Exchange for a different item (Complete the Exchange section below for items you want sent to you)
- Replace item (if a replacement has not yet been sent)
- Refund - I purchased the merchandise - **Shipping charges are not refundable** - Type of refund will be the same as original on order.
- Send me a Gift Certificate - The merchandise was a gift. **Items received as gifts may be returned for store credit only.**

	Quantity	Size	Color	New Item Description	Item Price	Total
Exchange Section						

We will calculate the difference and refund/charge your credit card. Please provide your **CC** information or enclose a check for the difference

VISA    MC    AMEX    DISCOVER   Credit Card # \_\_\_\_\_   Expiration Date \_\_\_\_\_

**STEP 3** Send us your return

- 1 - Wrap the package securely, using the box whenever possible in which you received your order.
- 2 - Use the shipping label provided or address to: **Sheepskin.com Returns Dept. - 6018 234th Street SE, Suite C, Woodinville WA 98072**
- 3 - Be sure your package is insured and prepaid. **Sorry we cannot accept C.O.D. returns.**
- 4 - **Replacement items that are in stock should reach you in two to three weeks from the time you send us the item.**  
**If requesting a credit card refund, please allow one to two billing cycles for the credit to appear on your statement.**
- 5 - If further assistance is needed, please email Customer Service at **service@sheepskin.com**